

Managing the Federally Funded Construction Project Under Grants, Contracts and Self-Determination Awards

April 24-25, 2012 - Las Vegas, NV

CLASS ID: CN013LASVE

HOW TO REGISTER

Phone: Call 1-800-992-4489, Monday-Friday, 9:00 a.m.-5:30 p.m. EST.

Fax: Complete the registration form and fax to 703-352-2323 anytime. Payment must be received at our office prior to the start of the session.

Mail: Return registration form and payment to:
Falmouth Institute
3702 Pender Dr., Suite 300
Fairfax, VA 22030.

Online: At www.falmouthinstitute.com

E-mail: info@falmouthinstitute.com

For complete registration policies, please visit www.falmouthinstitute.com or call 1-800-992-4489.

Advanced payment by credit card or check is required. Purchase orders do not constitute payment. Registrations must be received 10 business days before the class start date. After this date, registrations will be taken on a space-available basis and a \$25 late registration fee will be charged.

REGISTRATION FORM

Name: _____ Title: _____

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Individual Tuition Rate (U.S. funds only) \$779 \$ _____
Significant group discounts available! Call 1-800-992-4489 for details.

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* Orders will be shipped upon course completion.
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If you've received funding for work on roads, housing, health care buildings or other construction projects, you need to be aware of the steps that must be taken when contracting construction services.

Managing the Federally Funded Construction Project

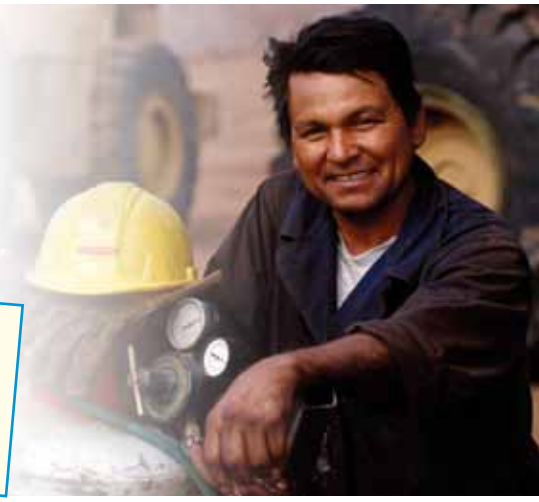
Under Grants, Contracts and Self-Determination Awards

April 24-25, 2012 • Las Vegas, NV

Attend this class and learn what you need to know about:

- › Davis-Bacon requirements
- › Sealed bid requirements
- › TERO
- › Federal inspection and acceptance
- › Compliance
- › Contract disputes
- › Subcontracting
- › Construction contracting under the Self-Determination Act and federal grant programs

Avoid disallowed costs!



To register, visit
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FALMOUTH INSTITUTE

Managing the Federally Funded Construction Project

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This class is perfect for tribal leaders, council members, tribal planners, construction managers and supervisors, housing directors, facilities managers, finance directors and inspectors.

Tribes and tribal organizations are awarded millions of dollars each year for a variety of construction projects. The regulations that come with those federal dollars are long and complicated, but they must be complied with. Regardless of where the money is coming from — the Bureau of Indian Affairs, Indian Health Service, Environmental Protection Agency or any one of the dozens of federal agencies that award grants and contracts — you must fully understand Office of Management and Budget (OMB) requirements to avoid disallowed costs or other sanctions.

This in-depth session will help you keep your federally funded projects on track. Join Falmouth and examine the policies and procedures of acquiring construction services and the steps that must be taken when contracting for these services. This session also covers the general responsibilities of tribal government representatives in planning for new construction, repair and improvement projects. A wide range of topics will be discussed, from reviewing plans and specifications to contract closeout.

TOPICS INCLUDE

Introduction to Construction Contracting

- › Source of authority
- › Procedural guidance
- › Project planning
- › Methods of contracting for construction

Learn how to handle delays, contract disputes and appeals.

Pre-Solicitation Activities

- › Data package development
- › Independent government cost estimate
- › Construction contract award phase

Solicitation and Award Phase

- › Solicitation preparation and issuance
- › Receipt, opening and recording of bids
- › Evaluation of bids
- › Funds certification and contract clearances
- › Protests received before award
- › Contract preparation
- › Post-award activities

Project Funding

- › Justifying costs
- › Calculating indirect costs
- › Equipment purchase
- › Negotiating your fixed price
- › Rules under P.L. 93-638
- › Savings under the contract

General Contract Administration Matters

- › Contract management plan

- › Monitoring contract requirements
- › Contracting responsibilities and authority
- › Relationships in contract administration
- › Meetings
- › Construction progress schedules
- › Submittals
- › Contract progress payments
- › Government-supplied items
- › Partial government occupancy

Special Issues Under the Indian Self-Determination Act

- › Earning a profit
- › Budgeting restrictions
- › Budget modifications
- › Contract changes
- › Prior approvals
- › Government's right to stop work

Inspection, Testing and Acceptance

- › Inspection
- › Testing
- › Acceptance
- › Delivery of material to facility manager

Contract Modifications

- › General principles for contract modifications
- › Changes
- › Constructive changes
- › Supplemental agreements
- › Equitable adjustments
- › General matters

Problem Solving and Extraordinary Action

- › Time and delays

- › Termination of construction contracts
- › Contract disputes and appeals
- › Extraordinary contractual actions

Administration of Labor Standards Provisions

- › Apprentices and trainees
- › Overtime
- › Payroll and basic records
- › Construction and basic records
- › Construction Safety Act
- › Equal Employment Opportunity
- › Occupational Safety and Health Act

Davis-Bacon Wages

- › What is the prevailing wage?
- › Your responsibility
- › Auditing payroll
- › Dealing with the Department of Labor

Federal Oversight

- › Right to inspect and monitor
- › Requirements under 25 CFR, Subpart 2
- › Requirements under 25 CFR, Part 900J
- › Application of federal acquisition regulations
- › Special terms and conditions in award
- › OMB A-87
- › OMB A-102

Questioned Costs

- › Avoiding
- › Documentation requirements
- › Awarding cost contracts carefully
- › When it becomes a false claim

Topics subject to change.

ON-SITE TRAINING AND TECHNICAL ASSISTANCE

Falmouth can provide on-site training and technical assistance to help with all of your tribal Construction needs. By providing customized answers to the issues and challenges of your organization, we'll be able to create solutions to strengthen your workforce and improve your productivity.

Looking to provide this information to your entire team? Bring this session or any combination of our other tribal construction sessions right to your office. Spend less time on the road, cut back on travel costs and give everyone the knowledge they

need to succeed.

Our team is able to provide technical assistance and hands-on support to help guide you through the complex development processes you're facing. Do you have questions about your construction project conception and funding? Are there project changes you're having difficulty managing? Are you dealing with appeals or disputes? Do you need help managing any aspect of your federally funded construction project?

Visit www.falmouthinstitute.com or call 1-800-992-4489 x119 for more information on our customized on-site training and technical assistance solutions.

To register, visit www.falmouthinstitute.com or call 1-800-992-4489.